



## **DULLES PROPERTIES, INC.**

**Property Management Department**

### **HOME RENTAL GUIDELINES**

Thank you for your interest in our rental property. In order to better facilitate the application process, please make sure to follow the guidelines for completing the application listed below.

1. All applicants over the age of eighteen (18) years of age will need to fill out an application and will be included on the lease. **FILL THE APPLICATION OUT COMPLETELY** and **SIGN APPLICATION WHERE REQUIRED**.
2. Provide accurate **CONTACT INFORMATION** for **ALL CURRENT EMPLOYERS**.
3. Provide accurate **CONTACT INFORMATION** for **CURRENT AND PREVIOUS LANDLORDS**.
4. Provide **CHECKS, MONEY ORDERS** or **CASH** for the **APPLICATION FEE of \$50 PER ADULT** and the **SECURITY DEPOSIT REQUIRED** when submitting the application.

Each of the Items Listed Above is Required to Process the Rental Application. The more complete and accurate the application is, the faster the approval process will move along.

**NOTE: IF THE APPLICANT(S) ARE APPROVED TO MOVE IN, PROOF OF RENTERS INSURANCE MUST BE PROVIDED BEFORE ANY KEYS WILL BE ISSUED FOR THE PROPERTY!!**

Thank you so much for your interest in our rental listings, we look forward to having you as a tenant! If you decide to fill out an application, please Deliver the Application and the Required Funds to:

Dulles Properties, Inc. 13 Douglas Court Sterling, VA. 20166  
Phone: (703) 435-9562 E-Mail: [dullespm@yahoo.com](mailto:dullespm@yahoo.com) Fax: (703) 437-6633

Sincerely,  
Property Management Department  
Dulles Properties, Inc.